



FH MÜNSTER
University of Applied Sciences

Agreement of Cooperation

between

**FH Münster University of Applied Sciences,
Münster (Germany),
Münster School of Business**

and

**Universidad Austral de Chile,
Valdivia (Chile),
Facultad de Ciencias Económicas y Administrativas**

**FH Münster University of Applied Sciences (FH Münster),
Münster (Federal Republic of Germany)**

represented by Prof. Dr. Frank Dellmann, President,

and

**Universidad Austral de Chile (UACH),
Valdivia (Chile),**

represented by Dr. Hans Richter Becerra, Rector

and

**Prof. Egon Montecinos, Dean,
Facultad de Ciencias Económicas y Administrativas**

have come to the following agreement:

Section 1

This agreement forms the basis of cooperation in the field of teaching and research between the universities – hereafter referred to as "the Partners" – that sign this contract. In particular, this cooperation extends to the programs offered to exchange students by the Münster School of Business at FH Münster and the Facultad de Ciencias Económicas y Administrativas at UACH, desirable and considered important for the development of the mutual relationship.

Section 2

The Partners agree to support each other in the fulfilment of their duties in teaching and research as far as their legal and financial means permit.

For this purpose, the Partners will strive for cooperation,

1. by facilitating exchanges between lecturers in teaching and research and by making teaching material available to each other.
2. by exchanging undergraduate and graduate students and by assisting them professionally.
3. by working together in planning development and research as well as holding joint lectures, courses, seminars, conferences, excursions and work placements.
4. by cooperating in advanced training or in-service training of lecturers and teachers.
5. by sharing and exchanging information.
6. by working together on joint publications.
7. by promoting the knowledge of each other's language and culture.

The details of individual steps will be stipulated separately. These stipulations are part of this agreement.

Section 3

1. Regarding the exchanges of lecturers and students, the respective national regulations must be abided by, or if necessary, alternative arrangements must be made.

2. Every semester up to 4 students can take up their studies at the respective partner university either at Bachelor or Master level. Due to this reciprocal agreement, these students will not be liable to pay tuition fees. This does not affect their obligation to pay their semester fee (Semesterbeitrag)¹ or any other cost related to their stay at the receiving institution. Other costs, such as cost of living, travel, accommodation, teaching material, books, etc. have to be met by the students themselves, unless otherwise agreed between the Parts.
Students from FH Münster must have completed at least one (1) year of their academic program and have completed a level of B1 Spanish to be accepted for an exchange semester at UACH.
Students from UACH must have completed at least one (1) year of their academic program and have completed a level of B1 German or English to be accepted for an exchange semester at FH Münster.
3. The two universities agree on the selection of students to be accepted as exchange students at the respective university. The students must have completed at least one year of their studies at Bachelor's level or one semester at Master's level and demonstrate sufficient knowledge of the language(s) of instruction at the respective partner university. In order to be able to plan and prepare as well as possible for the interests of the student during his or her stay, it is advisable to make arrangements usually three months in advance.
4. The Partners may apply to the appropriate places in order to secure the necessary means needed to finance the steps as listed in Section 2, numbers 1-7. Where nothing contrary to this has been agreed upon, each partner carries both the personal and material costs themselves. Exchange students at the partner university should ensure they have the necessary health insurance for the duration of their stay. Claims against the accident insurance can only be made within the respective regulations.
5. Both parties agree that incoming students shall be entitled to the same rights as regular students.

In addition, the receiving institution intends to provide incoming students with particular assistance in the organization of their stay during the exchange period. Such assistance shall include, but not be limited to:

- a. Assistance in finding housing, in terms of orientation, information and advice.
- b. The use of any and all facilities at the receiving institution which can also be used by regular students (e.g. library, canteen, sport facilities, etc.).
- c. Assistance in identifying proper accommodation.

Section 4

In the implementation of the steps as listed under section 2, numbers 1-7 it should be endeavoured – especially in regard to the possibilities of mutual exchange of knowledge – to make use of existing cooperation with other universities and science institutes.

Section 5


The Partners will each name one person to be responsible for the implementation and further development of this cooperation.


Section 6

¹ The administrative fees (Semesterbeitrag) of currently approx. 300 euros per semester go towards subsidising student accommodation and canteens and they entitle to membership at the students' union, a travel card for public transportation and access to university sports facilities.

1. This agreement comes into force for an indeterminate length of time on the day of its ratification. It can be cancelled by either party at six months' notice.
2. Both parties will ensure that, in case of termination of the agreement, current programmes and projects can be continued and concluded. This is particularly the case where interns and students are taking part in an exchange as described in section 3 number 2.
3. No addition to or change of the following text may be made without consulting the position responsible for each Partner.

Münster, 9.7.23
FH Münster
University of Applied Sciences


Prof. Dr. Frank Dellmann
President



Prof. Dr. Manuel Rupprecht
Dean
Münster School of Business

(Official seal of University)

Valdivia,
Universidad Austral de Chile

Hans Richter
Becerra
Firmado digitalmente
por Hans Richter
Becerra
Fecha: 2023.01.25
14:45:50 -03'00'

Dr. Hans Richter Becerra
Rector


Prof. Egon Montecinos
Dean
Facultad de Ciencias Económicas y
Administrativas



(Official seal of University)